

ART COMMISSION CHECKLIST

1) Hello, my name is \_\_\_\_\_ and I'd like some cool art, please. =D

My contact info is \_\_\_\_\_.

Can you draw me a ...

\_\_\_\_\_  
\_\_\_\_\_

using...

- Pen and Ink (\$0.75 /in<sup>2</sup>)
- Colored Pencil (\$1.00 /in<sup>2</sup>) (w/Ink, same price.)
- Graphite (\$0.75 /in<sup>2</sup>)
- Other (Let's talk about it.)

2) I need (\_\_\_\_\_) piece(s), in the following size (\_\_\_\_\_).

3) I'd like it on – Black | White | Tan – paper. (Not paper? Let's chat it over.)

Sweet! We'll consult at least twice in the process: sketching/layout of ideas, and after choosing a final design and color palate. Once we're happy with design and color choices, the project's a sealed deal, and I'll go ahead and create it. The dates for each goal are:

Idea done : \_\_\_\_\_

Design approved : \_\_\_\_\_

Final project delivered by: \_\_\_\_\_

I promise to finish the project as well and as quickly as I can. I also promise to make any reasonable changes you'd like to the work or design as our schedule permits. If you cancel the project at any time before delivery: please cover half the time I've invested in the project to date at a rate of (\$12/hr). Materials are always on me. In that event, I'll keep the artwork. If I am unable to finish the project as outlined in the timeframe, I owe you a cookie and a big apology. The finished original work described above (and copyright thereto) are yours upon delivery. I reserve the right to maintain digital copies for my records, portfolio, and the right to use them to promote my art in the future.

We agree to these terms.

Ben Croft, artist

X- \_\_\_\_\_  
you, the client

If returning a copy of this form or check by snail mail, please direct to:  
BeCrofty LLC, PO Box 46, Schodack Landing, NY 12156